

TfB Participating Authorities Commissions  
PID - 1. Sign off Sheet



|                            |                                             |
|----------------------------|---------------------------------------------|
| Scheme Title:              | Cuddington Traffic Safety Feasibility Study |
| Reference:                 | TFB088                                      |
| Scheme Promotor:           | Mr Ken Trew                                 |
| Client / Funding           | TBC                                         |
| Local Area Forum:          | Haddenham and Long Crendon                  |
| Assessment completed by:   | Sarah Reid                                  |
| Date of Scheme Assessment: | 19/03/18                                    |

| Stage           | Revision | Date of Issue |
|-----------------|----------|---------------|
| Stage 2 Gateway |          |               |
| Stage 3 Gateway |          |               |
| Stage 4 Gateway |          |               |

| TFB PID BUILD-UP CHECK & VERIFICATION |              |        |          |
|---------------------------------------|--------------|--------|----------|
| Revision                              | Name         | Signed | Date     |
| Prepared by:                          | Sarah Reid   | SR     | 19/03/18 |
| Checked by:                           | Tom McCarthy | TM     | 21/03/18 |
| Approved by:                          | Keith Burns  | KB     | 19/03/18 |

| TFB COMMERCIAL APPROVAL |      |        |      |
|-------------------------|------|--------|------|
| Position                | Name | Signed | Date |
| QS Approval             |      |        |      |
| Commercial Manager      |      |        |      |

| AUTHORITY APPROVAL                    |             | (Authorisation in Line with Matrix) |          |
|---------------------------------------|-------------|-------------------------------------|----------|
|                                       | Name        | Signed                              | Date     |
| 1. Supervisor                         |             |                                     |          |
| 2. Other Operational Managers         |             |                                     |          |
| 3. Non Operational Senior Managers    |             |                                     |          |
| 4. Operational Senior Managers        | Kevin Allen |                                     | 26/03/18 |
| 5. Commercial and Financial Directors |             |                                     |          |
| 6. Contract Directors                 | Simon Dando |                                     | 14/05/18 |
| 7. Operations Director                |             |                                     |          |
| 8. Managing Director                  |             |                                     |          |

| CLIENT APPROVAL |      |        |      |
|-----------------|------|--------|------|
| Position        | Name | Signed | Date |
|                 |      |        |      |
|                 |      |        |      |

| COST SUMMARY (all costs exclude VAT)  |   |                 |   |
|---------------------------------------|---|-----------------|---|
| Previous Costs                        | £ |                 | - |
| <b>ORDER TO BE RAISED</b>             | £ | <b>6,911.94</b> |   |
| Anticipated Future Costs (Indicative) | £ |                 | - |
| Anticipated Total Cost                | £ | <b>6,911.94</b> |   |

| PAYMENT MECHANISM | Lump Sum |
|-------------------|----------|
|-------------------|----------|



**TfB Participating Authorities Commissions**  
**PID - 2. Scheme Assessment and Scope Form**



|                                   |                                             |
|-----------------------------------|---------------------------------------------|
| <b>Scheme Title:</b>              | Cuddington Traffic Safety Feasibility Study |
| <b>Reference:</b>                 | TFB088                                      |
| <b>Scheme Promotor:</b>           | Mr Ken Trew                                 |
| <b>Client / Funding</b>           | TBC                                         |
| <b>Local Area Forum:</b>          | Haddenham and Long Crendon                  |
| <b>Assessment completed by:</b>   | Sarah Reid                                  |
| <b>Date of Scheme Assessment:</b> | 19/03/18                                    |

|                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Scheme Description:</b> | <p>Application states:</p> <p><i>"The main cause for concern is high traffic speeds within the village and at the eastern approach. Traffic speeds were last recorded in 2016 and showed speeds well in excess of the 30mph speed limit. There have also been several vehicle accidents at the main crossroads (Dadbrook / Aylesbury Road) and personal injuries along Dadbrook where there is no footpath."</i></p> <p>Objective - For TfB Review and Design study</p> <p><i>"An assessment of the safety of pedestrians using the main trafficked roads in Cuddington (Aylesbury Road, Dadbrook, The Green and Bridgeway. Recommendations for traffic calming measures to reduce speeds particularly close to the outer 30mph signs and at the main crossing point by The Crown where families are crossing the road to get to and from Cuddington and Dinton C of E school on Upper Church Street. There also needs to be consideration of the proposed crossing associated with a planning application for 8 homes on Land North of Aylesbury Road (west of Spicketts Lane). Mitigation measures for consideration should include a pedestrian crossing at the main crossroads by The Crown and the relocation of the 30mph signs at the three approaches to the village (but particularly at Aylesbury Road) further from the village."</i></p> |
|----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|---------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>TfB Feedback</b>                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Scheme Appraisal:</b><br>(including assumptions and constraints) | <p>It has been assumed that the sections of Aylesbury Road, Dadbrook, The Green and Bridgeway to be discussed within the report are solely focused on the approaches to the junction and not the entire length of the road.</p> <p>TfB have made an allowance for a meeting with Parish/Member and Mr Trew to discuss aspirations and perceived issues.</p> <p>An allowance of £800 for traffic/speed surveys at three locations has been made and included within the costs shown.</p> <p>Options to be considered in the report include:</p> <ul style="list-style-type: none"> <li>- consideration for build-outs to create forced give/take situations.</li> <li>- consideration of enhance signing and lining including gateway features</li> <li>- consideration for speed limit review (following speed survey)</li> <li>- Other options to be briefly discussed within report following discussion with Parish Council and Mr Trew</li> </ul> |
| <b>Scheme Deliverables / Scope:</b>                                 | <p>Feasibility report with sketch plans and budget estimate based on previous TfB schemes and experience.</p> <p>Feasibility Stage Road Safety Audit for Recommended Option(s).</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Not in Scope:</b>                                                | <p>Detailed design and Implementation.</p> <p>Procurement (including obtaining quotations)</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Key Risks:</b>                                                   | <p>Feasibility stage only.</p> <p>TfB will review risk of conflict with underground services through stats search.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Programme Constraints:</b>                                       | <ul style="list-style-type: none"> <li>- Once scheme is approved and order issued, TfB to carry out Project Initiation and provide outline programme including the key milestones for Initiation, Feasibility, Detailed Design and Implementation.</li> <li>- The costs will be valid for a period of 3 months or in the case of LAF schemes, the cost is valid for the completion of submission within LAF Year.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |

|                             |                                                                                                                                                                                                                                                                                                                                                                              |
|-----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Change Control</b>       | <p>Changes that have an impact on time, cost or quality shall be communicated through change control procedures to the Client for agreement as to what action is required.</p> <p>Change control procedures will be used for current order stage of work only. Changes to anticipate future scheme costs will be communicated to Client as early as reasonably possible.</p> |
| <b>Design Specification</b> | TfB will undertake any scheme to DfT or TfB policy and guidance appropriate and relevant to the                                                                                                                                                                                                                                                                              |
| <b>Quality Control</b>      | The Project Manager/Lead will be responsible for ensuring TfB's Area Scheme Delivery procedures are followed and documented.                                                                                                                                                                                                                                                 |
| <b>Health and Safety</b>    | The project shall comply with the Health and Safety at Work Act 1974, CDM Regulations 2015 and Ringway Jacobs' Health and Safety Policy                                                                                                                                                                                                                                      |

|                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Order / Payment Method</b> | <p>The cost summary sheet shows different stages (Gateways). TfB only provide a 'quote' for the immediate stage of work. Other future costs are shown where possible as indicative and cannot be guaranteed and do not form part of the current commission. The commission is based upon a Lump Sum basis and TfB carry the risk of delivery. However, any changes in scope may be subject to change control procedures to adjust the Lump Sum value.</p> <p>On completion of the current commission TfB would prepare the next Gateway Cost including a 'quote' for the following stage of work.</p> |
|                               | <p>All costs shown exclude VAT</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

|                            |                                             |
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| Assessment completed by:   | Sarah Reid                                  |
| Date of Scheme Assessment: | 19/03/18                                    |

|                                                                                                                  |  |
|------------------------------------------------------------------------------------------------------------------|--|
| Costs highlighted in Grey are <u>actual</u> costs for work undertaken to date                                    |  |
| Costs highlighted in green are <u>proposed</u> costs for current stage should form the basis of the works order. |  |
| Costs not highlighted are budget estimates for <u>anticipated</u> final cost only ( <u>indicative</u> only)      |  |

#### Stage 1 Gateway, Project Brief / LAF Submission

Undertaken by commissioning party - date of brief submitted to TFB

Enter Date

#### Stage 2 Gateway, Project Initiation / Feasibility / Preliminary Work / Consultation

|                                  |            |
|----------------------------------|------------|
| Initiation and Feasibility Stage | £ 6,911.94 |
| RISK ALLOWANCE                   |            |
| Stage 2 Gateway Cost             | £ 6,911.94 |

#### Stage 3 Gateway, Detailed Design and Obtaining Quotations

|                                          |     |
|------------------------------------------|-----|
| Detailed Design and Obtaining Quotations |     |
| RISK ALLOWANCE                           |     |
| Risk 1                                   |     |
| Risk 2                                   |     |
| Stage 3 Gateway Cost                     | £ - |

#### Stage 4 Gateway, Implementation

|                                                      |     |
|------------------------------------------------------|-----|
| <b>Fees</b>                                          |     |
|                                                      | £ - |
| <b>Works</b>                                         |     |
|                                                      |     |
|                                                      |     |
|                                                      |     |
| Works Base Cost                                      | £ - |
| RISK ALLOWANCE (based upon known quantifiable risks) |     |
| Implementation Risk Allowance                        | £ - |
| CONTINGENCY (allowance for unknown uncertainties)    |     |
| Contingency Allowance:                               | 0%  |
| Contingency Cost (% of Base Cost for Implementation) | £ - |
| Stage 4 Gateway Costs                                | £ - |

|                                       |            |
|---------------------------------------|------------|
| Previous Costs                        |            |
| ORDER TO BE RAISED                    | £ 6,911.94 |
| Anticipated Future Costs (Indicative) | £ -        |
| Anticipated Total Cost                | £ 6,911.94 |

#### Notes:

1. Change control procedures will be used for current commission/order only.
2. Costs will be valid for 3 months after issue or in the case of LAF schemes, valid within relevant LAF financial year.
3. All costs include the RJ and BCC Management Fee and Overheads.
4. All costs above exclude VAT
5. All purchase orders must be raised to Ringway Jacobs Ltd, Victoria House, 101-105 Victoria Road, Chelmsford, Essex, CM1 1J

